

## HOW TO CHARTER A ROTARACT CLUB?

The Rotary and its affiliated programs have been continuously working towards building a strong community of like-minded people to render various services to the mankind. Rotary started its youth program called Rotaract Club on 13th March 1968.

- The first step to starting a new Rotaract Club is to identify the needs of society.
- Before starting a new Club, it is always advisable to look out for options to revive an existing Rotaract Club.
- The next step is to establish a base (i.e., Campus or Community based Club). The next step is to choose your sponsorship option.
- Until June 2020, a Rotaract Club could be sponsored only by a Rotary Club. As a result of the Rotaract Elevate Task Force (refer article), starting from July 2020, Rotaract Clubs can now sponsor fellow Rotaract Clubs. Once the sponsorship is found, the Club needs to find its members and elect the officers.
- Post this, the following steps are done to officially establish a Club:
- Adopt the Standard Rotaract Club Constitution and customize the recommended bylaws as needed. Complete and sign the Rotaract Club Certification Form and obtain the required signatures from your district governor and if applicable, your sponsor Club(s).
- Scan your completed form and send it to [Rotaract@Rotary.org](mailto:Rotaract@Rotary.org).
- You can also email, fax, or mail it to your region's international office. Keep the original for your Club records.
- Until 30 June 2022, new Rotaract Clubs must pay a one-time \$50 certification fee. Contact the Rotary International financial representative assigned to your district about payment options and instructions.
- A minimum of 15 members is recommended to form a new Club.
- Once a Rotaract Club is formed, a Club must select its board members to carry out the vision of the Club throughout the year.

The RI *mandates* the following board members in a Club:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Foundation Chair
6. Membership Chair
7. Service Project Chair
8. Public Image Chair
9. Club Advisor