

## AGENDA AND SEATING ARRANGEMENTS

### Charter Club Installation:

#### Agenda

- Calling Dignitaries to the Dias
- Collaring the Rotary President
- Rotary Prayer by Rotarian
- Four-Way Test by Rotarian
- Welcome Address by Sponsoring Rotary President
- New Member induction by DRR
- Introduction of New president by Sponsoring Rotary President
- Installation of new President through Collar by Sponsor Rotary President
- Oath taking by Incoming President
- Acceptance speech by the New President
- Introduction of the new team of office-bearers by the New President
- Oath taking by Office bearers.
- Address by Special Invitee (if any)
- Address by Guest of Honour (if any)
- Address by Chief Guest
- Felicitations and Announcements
- Pleasantries
- Vote of Thanks by the New Secretary
- Adjournment of Meeting by Sponsor Rotary President

#### Seating Arrangements:

From Right, Rotary Secretary (6) | Chief Guest (3) | Rotaract President (2) | Rotary President (1) | Guest of Honour (4) | Youth service Director (5) | Rotaract Secretary (7)

Note: Invite the guests on the numerical order given above.